

Michael Louie

mjl128@hotmail.com

Education

Rutgers Business School

New Brunswick, NJ

Bachelor of Science, Finance & Management

May 2020

Cumulative GPA: **3.729/4.00** | Dean's list student: Fall 2016 to Fall 2018

John Cabot University

Rome, Italy

Study abroad program

Summer 2018

Current Coursework: Corporate Finance, Investment Analysis, Management Information Systems

Work Experience

Howard L. Stein CPA

East Brunswick, NJ

Intern

June 2018 – August 2018

- Compiled client's monthly bank statements, accurately transporting the data into QuickBooks
- Ensured every transaction inputted into the general ledger was done with accuracy, & that the ending balance matches
- Familiarized myself with the client's P&L statement, balance sheet, and general ledger

Amazon

Piscataway, NJ

Individual Seller

September 2017 – September 2018

- Listed, detailed, priced, and sold products through Amazon generating over \$5,000 revenue, \$3,500 profit
- Promoted on campus and over social media "Buy back" options in which students sell back used textbooks
- Negotiated with over 100 students to buy back used textbooks at a price that would maximize profits

Tristar Construction

New York, NY

Intern

June 2017 – August 2017

- Oversaw the interior renovation of several buildings, and supervised a diverse variety of subcontractors
- Organized all submittals and shop drawings for multiple superintendents
- Provided site supervision at multiple project locations, ensuring all work was on track to meet deadlines

Leadership & Activities

Fraternity

New Brunswick, NJ

President

May 2018 - Present

- Governed the welfare of the organization, members, and all other things associated with Nu Alpha Phi
- Lead a 6 person executive team towards a common goal through delegation, goal setting, and team building
- Encouraged and empowered members to uphold our 7 fundamental principles, and to display them on campus

Treasurer

May 2017 – May 2018

- Formatted monthly excel sheets that accurately recorded the income and expenses of the fraternity
- Increased overall capital by 10% through detailed account of cash, capital expenditures, and financial planning

Safety Town

NJ

Teacher Assistant

July 2015 – August 2015

- Partnered with members consisted of volunteers and teachers that helped kids aged 5- 8 learn about safety guidelines
- Conducted educational programs through songs and activities that educated kids about stranger danger
- Developed and implemented comprehensive lesson plans that accommodated the specific grade level of students

Skills, Languages & Interests

- **Technical Skills:** Proficient in Excel, PowerPoint, Word and Google Applications, Photoshop CS6, Adobe Premiere, Databases/SQL and QuickBooks | Beginner in Java & HTML | Bloomberg MC Certified
- **Languages & Interests:** Beginner Mandarin & Cantonese, Photography, Video making, Personal fitness, Mythology